

Republic of the Philippines
 City of San Carlos
 Negros Occidental

SHEET NO. 1

INVITATION TO BID

PURCHASE REQUEST NO: 1-24-01-0045

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in **INSTRUCTION TO BIDDERS**.

| ITEM # | QTY. | UNIT | ARTICLES | U PRICE | TOTAL |
|---|------|------|--|------------------|-------|
| Delivery Term: (All Lots) 15 Calendar Days upon receipt of P.O. | | | | | |
| 1 | 1 | unit | Lot I Chest Freezer Inverter 7.0 cu ft Rated Voltage (230 V~) Rated Current (1.3A) Rated Energy Consumption (0.79 kWh/24h) Rated Frequency (60Hz) Rated Power Input (187W) Climate Class ("T") Phase Single Lamp (Max) 2W Refrigerator/Mass (R600a/52g) Insulation Blowing Gas | | |
| 2 | 1 | unit | Washing Machine Power source (230V-60Hz) Wash Capacity (10-12 kg) Spin-dry Capacity (7.0 - 9.0 kg) Water Pressure (0.03MPa to 0.8MPa) Wash motor (358W) Spin-dry Motor (169W) | | |
| 3 | 1 | unit | Mini Refrigerator Adjustable Thermostat Direct Cool Type: Two door personal refrigerator Rated Voltage : 220V-240V Input Power : 83W | Sub-Total | |
| 1 | 1 | unit | Lot II Rice Cooker Gas Heavy Duty Rice Cooker Maximum Capacity (40-50 Persons / 7kg rice) Consumption (0.57 kg/hr) Inlet Pressure (2.94 kPa) For use with Liquefied Petroleum (LP) Gas x-x | | |
| PURPOSE: To be used by the Operations and Warning Section of the City Disaster Risk Reduction and Management Office (CDRRMO) generally for cleaning and disinfecting of fabrics used during response; making of iced cubes for trauma response; and cooking for provision of meals for personnels on duty. | | | | T O T A L | |

Company Name / Business Name & Address

Name / Signature of Representatives

Form & Amount of Bid Security

INSTRUCTION TO BIDDERS

PURCHASE REQUEST NO : 1-24-01-0045 **DATE** : January 10, 2024

PURPOSE: TO BE USED BY THE OPERATIONS AND WARNING SECTION OF THE CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE (CDRRMO) GENERALLY FOR CLEANING AND DISINFECTING OF FABRICS USED DURING RESPONSE; MAKING OF ICED CUBES FOR TRAUMA RESPONSE; AND COOKING FOR PROVISION OF MEALS FOR PERSONNELS ON DUTY.

OFFICE : CDRRMO

DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS : 1:30 P.M. , January 30, 2024

PLACE : BAC Secretariat Office/CMO Extension Office

AMOUNT OF CONTRACT

BID SECURITY

| | | Cash/ Manager's Check/ Bank Draft/Guarantee (2% of ABC) | Surety Bond (5% of ABC) |
|-------|---|---|----------------------------|
| Lot 1 | : | 41,400.00 | 828.00 |
| Lot 2 | : | 17,206.00 | 344.12 |

TERMS & CONDITIONS

- The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:
 - Cash or cashier's / Manager's Check issued by a Universal or Commercial Bank in favor of City Treasurer of San Carlos City. : Two percent (2%) of the ABC (See above)
 - Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank. : Two percent (2%) of the ABC (See above)
 - Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security. : Five percent (5%) of the ABC (See above)
 - Any combination of the foregoing : Proportionate to share form with respect to total amount of security
 - Bid Securing Declaration

2. Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of P 500.00 (per City Ordinance No. 23-21, Series of 2023.)

3. Sample or Brochures of the materials (if required) shall be attached to the bid documents.

4. Your price offer must be valid for 120 calendar days.

5. Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous to the government subject to post evaluation by the BAC.

6. Submit Omnibus Sworn Statement duly notarized, together with your bid.

7. The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.

8. Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

SGD

ATTY. MA. CHAT H. DELIMA-CORDERO

City Gov't Dept. Head I-OHRM / BAC Chairman
BIDS & AWARDS COMMITTEE